

# UNITED STATES APOSTILLES (TEMECULA)

## Authentication /Apostille Request Form

📍 41593 Winchester Rd., Suite 200. Temecula, CA 92590  
☎ 888-247-1313 🌐 [www.temecula.unitedstatesapostilles.com](http://www.temecula.unitedstatesapostilles.com)

Office use only

Acknowledgement of Document Delivery

Date:  Time:

Name:  Initial:

### AUTHENTICATION / APOSTILLE REQUEST

Name:   
Address:   
City:  State:   
Phone:  Email:

Country in which the document will be used - (Example: China, Mexico, or Spain):

#### Delivery Method:

- ☐ FedEx (US) \$45.00  
☐ International FedEx (\$107 Mexico, \$125 Western Europe, \$160 China/S. Korea, \$170 S. America)

#### Fees\* (Per Document)

- ☐ Birth Certificate: \$350    ☐ Marriage Certification: \$350    ☐ Death Certificate: \$350  
☐ Divorce Decree: \$350    ☐ PoWer of Attorney: \$350    ☐ Notarized Documents: \$350  
☐ Transcripts, Diplomas: \$350    ☐ Translations: \$145 per page    ☐ Notarized (per) Signature: \$26

Signature

Date

(Your signature indicates you have read, understood and agree to all the terms and conditions of services. ALL Sales Are Final)

Make Cashier Check or Money Order Payable to UNITED STATES APOSTILLES and mail to:

United States Apostilles (Temecula)  
41593 Winchester Rd., Suite 200  
Temecula, CA 92590

Card Number:

Name on Card:

Billing Address:

Expiration Date:

 / 

CSC

MM / YY

City:

State:

Zip:

Contact Number:

Email:

Total: \$

By signing below, I, the authorized cardholder, agree and authorize Downtown LA Apostilles LLC dba UNITED STATES APOSTILLES to charge my credit card for the amount indicated in the field "Total Amount to be Charged" for the services to be provided. A 9% credit card processing fee will be added. I also acknowledge and accept that in the event of cancellation of the services, a fee equivalent to 25% of the total amount or \$95 USD, whichever is greater, will apply.

Cardholder Signature:

### INSTRUCTIONS FOR FILLING OUT THE FORM

**1. Please make sure that the documents you are submitting are originals, especially civil records such as: birth, marriage, death or court records. If you are not sure if your document is original, you can send us a photo of your document by text to (213) 245-6580 / (213) 290-7133.**

**2. In the contact information, please write your name, not the name of the person appearing on the document.**

**3. Please indicate the country in which your document will be used.**

**4. Select the required delivery method, either pick up the document or one of the other available delivery options.**

**5. Select the services you require.**

**6. Sign and date.**

**7. The authorized methods of payment are: check, money order and credit or debit card. If you are paying by credit or debit card, please note that there is an additional 9% fee that must be added to the total. Please enter your credit card information on the form.**

If you have any questions or need assistance, please contact us at the phone number listed on the form.

### INSTRUCCIONES PARA RELLENAR EL FORMULARIO

**1. Por favor, asegúrese de que los documentos que presenta son originales, especialmente los registros civiles como: nacimiento, matrimonio, defunción o registros judiciales. Si no está seguro de que su documento es original, puede enviarnos una foto de su documento por texto al (213) 245-6580 / (213) 290-7133.**

**2. En la información de contacto, escriba su nombre, no el nombre de la persona que aparece en el documento.**

**3. Indique el país en el que se utilizará su documento.**

**4. Seleccione el método de entrega requerido, ya sea levantar el documento o una de las otras opciones de envío disponibles.**

**5. Seleccione los servicios que necesita.**

**6. Firme y escriba la fecha.**

**7. Las formas de pago autorizadas son: cheque, giro postal y tarjeta de crédito o débito. Si paga con tarjeta de crédito o débito, tenga en cuenta que hay una tasa adicional del 9% que debe añadirse al total. Introduzca los datos de su tarjeta de crédito en el formulario.**

Si tiene alguna pregunta o necesita ayuda, póngase en contacto con nosotros al número de teléfono que aparece en el formulario.